



# ART AT THE POINT - JURIED ARTIST APPLICATION

FINE ARTS & CRAFTS FESTIVAL

Event: Sept. 24, 2011

Early Application postmark May 1 = \$40, otherwise **DEADLINE postmark by Jul 1 = \$50**

*Applications Postmarked After July 1, 2011 = \$60 will be on Waiting List*

I (We) hereby apply for exhibit space in the 2011 AATP. I (We) have read and agree to the provisions on this application & contract and the Artists' Terms & Conditions including the rules that no imports or "buy & sell" works, or sales representatives or agents are allowed.

**Point of Rocks Ruritan Club**, Pepper Scotto - chairman Phone: 301-834-9907, 301-788-2531 Art@PointofRocks.org

*Please print or type clearly - complete all info for each form submitted*

## ARTIST INFORMATION

Name	
Co-Applicant Name:	
<b>t/a Business Name:</b>	
Business Location Addr:	
Mailing Addr:	
City, State	
Zip:	
If Birthday < 9/24/1993:	please indicate actual birth date
Main Contact Phone:	
Alternate Phone:	
Cell Phone(s):	
Email:	
Website:	
Emergency Contact Name:	
Emergency Phone:	
MD Sales Tax Permit #:	

## DISCIPLINE CATEGORIES:

Please check only one category per form.

A separate application must be completed

(including added \$10 jury fee payment) for each added category you wish to exhibit/sell, include fees on your main application form.

All applications can be mailed in same envelope.

<input type="checkbox"/>	Ceramics
<input type="checkbox"/>	Drawings/Pastels
<input type="checkbox"/>	Fiber
<input type="checkbox"/>	Glass
<input type="checkbox"/>	Graphics/Printmaking
<input type="checkbox"/>	Jewelry
<input type="checkbox"/>	Metalwork
<input type="checkbox"/>	Mixed Media 2-dimentional
<input type="checkbox"/>	Mixed Media 3-dimentional
<input type="checkbox"/>	Oil/Acrylic Painting/Watercolor
<input type="checkbox"/>	Photography/Digital
<input type="checkbox"/>	Sculpture
<input type="checkbox"/>	Wood
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Check here if this is the <b>MAIN APPLICATION</b> , or
<input type="checkbox"/>	Check here if <b>this is an additional discipline form</b> - all fees are on main application

## ARTIST STATEMENT

(30 word max read to the jury):

Please leave blank

**\$40**

Application Fee - if postmark **before** May 1

**or \$50**

Application Fee - post between May 1-Jul 1

**or \$60**

Application Fee - post **after Jul 1**, Wait List

**\$10**

I have only **ONE** of the above disciplines  
Add \$10 for 2nd Discipline Category above

**\$10**

Add \$10 for 3rd Discipline Category above

\$

**TOTAL FEES INCLUDED  
WITH THIS APPLICATION FORM**

**IMAGES**

The following descriptions must be completed and correlated accurately to the attached printed photos or CD images.

Four of the images must be of your work and the fifth of your booth display.

On each photo attached - print your name, title of image, and corresponding description number from below.

<b>#1</b>	<b>Title</b>		
	Technique & Materials		
	Dimensions		
	Retail Price		

<b>#2</b>	<b>Title</b>		
	Technique & Materials		
	Dimensions		
	Retail Price		

<b>#3</b>	<b>Title</b>		
	Technique & Materials		
	Dimensions		
	Retail Price		

<b>#4</b>	<b>Title</b>		
	Technique & Materials		
	Dimensions		
	Retail Price		

<b>#5</b>	<b>Booth Image</b>	not required for the add'l category applications
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on waiting list if not  
**Postmark by July 1, 2011 to:**  
 Point of Rocks Ruritan - AATP Entry

P.O. Box 135, Point of Rocks, MD 21777  
 301-834-9907  
 Art@pointofrocks.org

Ck payable: **POR Ruritan Club**

**ARTIST RELEASE**

agencies or employees, & any event sponsors - for any damage, loss, or injury resulting from my participation in this event. (including photographs and videotapes) taken during the festival for purposes of promoting the festival in this and future years.

**REFUND POLICY**

In the event of a true emergency, please contact the AATP Management as soon as possible.

Signed & Terms Accepted:

Date:

Printed Name above:

Parent/Guardian Signature if under 18 Yrs. Old

Application= 1-discipline/space = \$50 (+\$10/art discipline - added application form for each)



# 2011 ART AT THE POINT

## ARTISTS TERMS AND CONDITIONS

1. AT THE 2011 *ART AT THE POINT*: (1) ALL ARTICLES FOR SALE MUST BE MADE BY THE EXHIBITOR. (2) NO SALES REPRESENTATIVES OR AGENTS ARE ALLOWED. (3) NO ITEMS BOUGHT OR OTHERWISE OBTAINED FROM A NON-EXHIBITOR ARE ALLOWED TO BE SOLD BY EXHIBITOR, IN OTHER WORDS NO IMPORTS OR "BUY & SELL" ITEMS ARE ALLOWED.
2. All applications must be completed in its entirety, have required photos and application fee enclosed, and postmarked by July 1, 2011 and mailed to POR Ruritan Club – AATP, P.O. Box 135, Point of Rocks, MD 21777. Only postal mail will be accepted.
3. Applications will be accompanied by 4 photo images of the intended work, plus a fifth of the booth display. All photos submitted with the application must be printed, but can be combined on one 8.5x11 sheet of paper.
4. Application deadline – postmarked by July 1, 2011, thereafter applications will be accepted for a waiting list.
5. Application Base Fee is \$50, made payable to Point of Rocks Ruritan Club, and is refundable except for \$10 processing fee only if the application is not accepted by the juror by August 1<sup>st</sup>, 2011.
6. Early applications received by May 1, will have a \$10 discount applied.
7. Applications received after July 1, will have a \$10 late fee applied.
8. Each application fee will entitle you to erect or share in one 10x10 space at the show, with one art discipline. Additional disciplines to be juried will be an additional \$10 per discipline.
9. Booth sharing is permitted – but each artist must submit separate application forms. Each artist in a shared booth must pay the application fee \$30, and be juried as single artist.
10. Applications may still be submitted after July 1, 2011, as work will be juried continually after this date in the various media categories that are still open, but with a \$10 late charge.
11. Artist eligibility is selected on the originality, artist conception, and quality of skill involved in the production of their work.
12. Crafts persons and artists must be personally present during all show hours.
13. All Exhibitors being juried will be reviewed by the independent professional juror(s) who are from the academic field, who are either currently or retired from a university or college with a strong art school.
14. Notice to all Exhibitors of the final selections for this festival will be announced by Aug. 1, 2011 or sooner. All selections are final.
15. Each Exhibitor space will be 10' by 10' on grass, and will be pre-assigned by the organizer, Point of Rocks Ruritan Club. No electricity is available.
16. Each Exhibitor 10'x10' space fee will include jury fee for one art discipline. Additional disciplines in the same space will have a separate application form and a juror fee of \$10 per discipline.
17. Multiple tent space may be available after August 15. Contact festival via email for availability. Cost of added space will be an additional \$30 for 10'x10' area.
18. Exhibitor agrees to occupy exhibit space as assigned, and to be open and staffed during all regular *Art at The Point* hours (10 am to 5 pm). The Exhibitor also agrees not to sublet or apportion to anyone else said space or to employ sales agents in lieu of himself or herself at the *Art at The Point*.
19. Exhibitor agrees that if accepted by *Point of Rocks Ruritan Club* for *Art at The Point Art at The Point*, the Point of Rocks Ruritan is under no obligation to rent space to Exhibitor in future years.
20. The *Point of Rocks Ruritan Club* will not be liable for refunds or any other liabilities whatsoever for the failure to produce the *Art at The Point* due to reasons of the enclosure in which the *Art at The Point* is to be produced being, before, or during the *Art at The Point*, destroyed by fire or other calamity, or by any act of God, public enemy, strikes, statutes, ordinances, or any legal authority, or any other cause beyond the *Point of Rocks Ruritan Club's* control.
21. The *Point of Rocks Ruritan Club* may rent or license space for any exhibit of interest to the general public or of educational value. All exhibits must be designed, constructed and operated in good taste and in accordance with the best interest of the *Art at The Point*, which *Point of Rocks Ruritan Club* in its sole discretion shall have the right to decide. All sales, publicity and promotion activities conducted by the Exhibitor must be confined to his or her space. Carnival tactics and the use of a public address system are forbidden.
22. AATP management reserves the right, in its sole discretion, to advise any artists that their work does not meet the standards set forth. Upon notice, the artist display is required to immediately remove upon such request by the AATP management and its officials associated with the event. Failure to remove such work upon request, to cooperate with the AATP staff or to comply with the AATP rules may result in removal from the grounds and/or possible prohibition from future participation.
23. Should AATP close during the designated operating hours due to inclement weather or for any other purpose including security concerns at the discretion of the event management, each artist is responsible for removing from the grounds all items & equipment
24. **Maryland Sales Tax of 6%** must be collected on all sales during AATP. **Each artist** is responsible for collection, reporting, and payment of sales tax on sales made during the AATP festival. AATP is required by law to provide the Comptroller of the Treasury the names and addresses of all exhibitors who are selling their items. Please **include your Maryland sales tax permit number on your application**. All vendors agree to pay sales tax on products they have sold during the festival
25. Obtain a Maryland Temporary 30-day Sales Tax Permit if needed by calling (410-767-1962). Sales tax permits must be displayed in each tent in a visible location. Obtain permanent Sales and Use Tax license for Maryland (1-800-492-1751).
26. Cancellations: If Exhibitor must cancel his or her space(s) at the *Art at The Point*, it is Exhibitor's responsibility to notify the *Point of Rocks Ruritan Club* immediately. There is a 50% of exhibit fee (booth rental fee) charge for cancellation prior to September 1, 2011, and a 100% exhibit fee (booth rental fee) charge for cancellation on or after September 1, 2011.
27. These Terms and Conditions plus the Application for Exhibit Space constitute the entire CONTRACT between the parties, *Point of Rocks Ruritan Club* and Exhibitor, and no waivers, modifications or amendments shall be valid unless written upon or attached hereto AND shall be approved in writing by an officer of the Point of Rocks Ruritan Club.



## Art at The Point - General Guidelines

Event: **Sat. Sept. 24, 2011 10 am to 5 pm**

Deadline for Artists' Applications: postmark **July 1, 2011**

**Application accepted thereafter for waiting list**

Point of Rocks Ruritan Club, Inc. P.O. Box 135, Point of Rocks, MD 21777 [www.PointofRocks.org](http://www.PointofRocks.org)

Pepper Scotto – Chairman

301-834-9907 [CatocinKey@gmail.com](mailto:CatocinKey@gmail.com)

Charlie Crum – Co-Chairman

301-874-5397 [Cruminc@comcast.net](mailto:Cruminc@comcast.net)

### General Information

1. Free admission to the grounds & ample free parking.
2. Grass open-air festival on flat grass park area, handicapped accessible from the adjacent parking lot.
3. Up to 50 artists and exhibits will be accepted at the AATP. The juror will be asked to select a well-balanced show across different artistic disciplines. Decisions of the jury are final.
4. The juror will be Associate Professor of Art and Director of the Masters of Fine Art at Hood College.
5. Handicapped portajohn will be made available; however the exhibit in the Masonic lodge is not handicapped accessible.
6. This art festival is taking place the same day, but open just after the close of the "Point of Rocks-Catoctiin 5 & 10K Run" on the C&O Canal National Historical Park towpath, with awards on the festival grounds concluding by 11 am.
7. No pets, smoking, or alcohol on the grounds at any time.
8. Food tent will be selling coffee and bagels starting at 7 am, following by hamburgers, hotdogs, chips, candy, drinks at 10 am.

### Artist Applications and Tent Space

(See *Artists Terms and Conditions* for complete list)

1. Application deadline – postmarked by Jul 1, 2011.
2. Application Base Fee is \$50, made payable to Point of Rocks Ruritan Club. Early applications received by May 1 will be discounted \$10, applications received after July 1 will have \$10 waiting list fee.
3. Each application fee will entitle you to erect or share in one 10x10 space at the show.
4. Artists with only demonstration tents will have to submit an application and the \$50 grounds fee.
5. Booth sharing is permitted – but each artist must submit separate application forms. Each artist in a shared booth must pay the application fee \$50.
6. More than one art discipline can be exhibited and/or sold in one tent – but each discipline must have a separate application form and fee.
7. Applications that are not accepted will be refunded after August 15, 2010, less \$10 processing fee.

### Display and Day of Event

(see *Artists Terms and Conditions* for more detail)

1. Location assignments will be announced by August 15<sup>th</sup>, 2011. All tent areas are pre-assigned & cannot be changed the event day.
2. Check in at the POR Info Tent at the entrance to the grounds by 9 am for location assignment, thereafter the space will be re-assigned.
3. Booth display and signs must have a professional appearance, neat, and orderly.
4. Each artist needs to provide their own tent that is in clean and in good order. Tent and storage space is 10'x10'. Each artist needs to provide their own table and chairs, remembering that the lawn could sink.
5. Each artist is responsible for having their tent ready for the show by 9:45am. Unfortunately, no assistance from the AATP volunteers is available for carrying or setting up.
6. No vehicles are allowed on the grass area of the event, but unloading for 5 minutes along curbside will be permitted.
7. AATP management reserves the right, in its sole discretion, to advise any artists that their work does not meet the standards set forth.
8. At the close of the event, all materials, equipment, trash, and products must be removed from the grounds & taken with the artist.
9. Each artist is responsible for their own items/displays.

### Sales Tax

(See *Artists Terms and Conditions* for complete list)

1. **Maryland Sales Tax of 6%** must be collected on all sales during AATP. Each vendor is responsible for collection, reporting, and payment of sales tax.
2. Sales tax permits must be displayed in each tent in a visible location. Obtain permanent Sales and Use Tax license for Maryland (1-800-492-1751).
3. Obtain a Maryland Temporary 30-day Sales Tax Permit if needed by calling (410-767-1962).
4. Food vendors must have a health certificate issued and on display for the entire event.

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